



BOARD OF SELECTMEN
Selectmen's Meeting Minutes
12/19/11
Televised

Present: Carol Traynor, Rick Pinciario, Earl Baumgardner
Others: Carol McLeod, Ashod Amirian, Harry Ellis, Timothy Barnes, Kathleen Downey
Minutes by: J. Penney

Call To Order at Town Hall

Called meeting to order at Town Hall at 7:00 PM.

Approve Agenda

Motion made by Selectman Pinciario and seconded by Selectman Baumgardner to approve agenda. Vote (3:0)

Approve Minutes

Motion made by Selectman Pinciario and seconded by Chair Traynor to approve minutes from 12/12/11. Vote (2:0)

Baumgardner was absent that meeting.

Motion made by Selectman Pinciario and seconded by Selectman Baumgardner to go into Executive Session at 7:01pm for personnel and grievance. Vote (3:0)

Appointments

Motion made by Selectman Pinciario and seconded by Selectman Baumgardner to come out of Executive Session at 7:50pm. Vote (3:0)

Rich Benevento

Recent sign mandates. Any agency with roads open to public travel needs to enforce mandates. Originally by Jan 2012 you needed to have an asset and sign management plan in place. 2015 need to meet reflectivity standard. 2018 all other signs need to be retro reflective. It has been amended for additional 2 years for asset/sign management in place. No deadline for reflectivity-they just change when needed. Regulatory signs i.e. stop signs, warning, there is no specific date you just need to have a plan in place. You can use Chapter 90. Traffic signs need to be adopted by the town. The town would adopt a traffic code as a bylaw. Approx 500 signs in Merrimac. They would use GIS mapping to map signs with attributes. Generate reports based on search information. The cost would be about \$13,000 to do reports and put capital plan together and create bylaw. He hands out scope of work as well that he had written in August. He mentions pavement management can be incorporated as well for road maintenance planning.

Correspondence

Item #2 a discussion regarding shared invoices with Light Dept. to have light come in at a later date. Ask to come in after the 1st of the year.

Not a lot of budgets have come back to McLeod. They will go in as is if not returned. Baumgardner feels if they don't respond the 2% and level funded will be what they get. They shouldn't even be able to meet with FinCom. Pinciario agrees. McLeod will give them until Friday 12/23; Peer review of work at Water- Traynor explains that Sinibaldi felt all projects should have an outside engineer review the work. Traynor had said it was ok if one other member of the board said it was ok. Pinciario felt that it was good to have another set of eyes especially because of Riordan's additional role as DPW director. Sinibaldi was concerned that it would look like a conflict of interest. In the future the board will have a discussion.

Motion made by Selectman Pinciario and seconded by Selectman Baumgardner to file correspondence. Vote (3:0)

Old Business

Move MVPC regarding street signs to early Feb.

New Business

Will go over license renewals at the end of agenda.

Fire dept safety grant annual grant \$4665. Spencer did not say if it was matching.

Motion made by Selectman Pinciario and seconded by Selectman Baumgardner to sign state fire safety grant. Vote (3:0)

Motion made by Selectman Pinciario and seconded by Selectman Baumgardner to turnover ambulance charges as submitted to collections. Vote (3:0)

Drainlayers license bond requirements were voted in June to be raised to \$10,000 and 3 years. The board will hold the licenses until the updated bond is received.

Finance Director Report

Copy of change order for ductwork that was not engineered for Sweetsir School. We will pay the contractor but the engineer is doing the change order because he made the mistake. Baumgardner says there have been many mistakes in this project. Baumgardner wants a letter sent to Baddour regarding companies that are allowed to continue although they have been making so many mistakes.

Motion made by Selectman Pinciario and seconded by Chair Traynor to approve \$18,455.62. Vote (3:0)

Ameresco had kick off meeting. They will be going around to different buildings to evaluate. They will come back with recommendations; Joint meeting between FinCom and BOS on 1/12 McLeod will tentatively schedule. Met with MIIA regarding availability of insurance plans available. She recommends accepting the local option to allow BOS to make plan changes. You need to give the unions 2 days notice. Traynor doesn't want any misunderstanding that they will change the insurance plan. McLeod will send an email explaining this.

Request from BOH to meet over inspection fees. They can meet with them in January.

Town of Erving asks to support House Bill No 00200. The board would like to do more research into the bill.

PERAC request for summary of post employment benefits cost and obligations. McLeod will go over with auditors she believes they only need a copy of the report they do.

Police academy grads Stephen Ringuette and Jeffrey Boisvert. The board congratulates them.

Request for town memorabilia-the BOS is inclined not to provide what he's asking.

Annual License Renewals

Inspection not completed for Moose Lodge.

Amusement license: Beth Jewett and Moose Lodge; Used car dealerships: Edgemont and Yankee Garage;

Sale and display of trailers: Baker and D. J. Curry; Liquor license: New Old Oak, Merrimac Liquors, Richdale,

Towne Market, Deleo's, Rhythm Café, Newburyport Lodge, Merrimac Sports; Entertainment license: Rhythm Café, Moose Lodge,

Double check Rhythm Café for liquor liability policy.

Motion made by Selectman Pinciario and seconded by Selectman Baumgardner to approve licenses as read pending any information that is missing. Vote (3:0)

Contractor's application for payment for Sargent Pit project in the amount of \$17,775

Motion made by Selectman Pinciario and seconded by Selectman Baumgardner to approve and authorize payment of \$17,775 and authorize the chair to sign. Vote (3:0)

Motion made by Selectman Pinciario and seconded by Selectman Baumgardner to go into Executive Session for the purpose of contracts and personnel matters at 9:09pm will only come out to adjourn. Vote (3:0)

Motion made by Selectman Pinciario and seconded by Selectman Baumgardner to come out of Executive Session at 9:45pm. Vote (3:0)

Ask Laura Mailman if there are any volunteers to answer phones at BOS office. McLeod will add back up coverage for selectmen's office to the budget.

Motion made by Selectman Pinciario and seconded by Selectman Baumgardner to end meeting at 9:53pm. Vote (3:0)

_____/_____/2012

W. Earl Baumgardner