



BOARD OF SELECTMEN
Selectmen's Meeting Minutes
6/28/10

Present: Earl Baumgardner, Rick Pinciario, Carol Traynor
Others: Carol McLeod, Thomas Nucci
Minutes by: J. Penney

Call To Order at Town Hall

Chairman Pinciario called meeting to order at 7:01 PM.

Approve Agenda

Motion made by Selectman Baumgardner and seconded by Selectman Traynor to approve agenda as submitted. Vote (3:0)

Approve Minutes

Motion made by Selectman Baumgardner and seconded by Selectman Traynor to approve minutes from 6/14/10. Vote (3:0)

Appointments

Cemetery Trustees-Carol Sue Ranshaw, Betty Emery, Pat Casey, and Harold White

Motion made by Selectman Baumgardner and seconded by Selectman Traynor to go into executive session at 7:20PM for personnel matter. Vote (3:0)

Motion made by Selectman Baumgardner and seconded by Selectman Traynor to come out executive session at 7:45PM. Vote (3:0)

Rick Spinale discusses Bear Hill water tank level problem which needs to be repaired. Leveling device is \$1000 plus electrical work. Additional emergency alarms came in this weekend. Will cost more in electrical. Also SCG Engineering will be submitting invoices to close out this fiscal year. They will need to do a transfer of \$20,000 from water salaries into expenses. DEP order \$2500 fine came in. Traynor notes that the employee should have let the DPW director know over the weekend that there was an emergency issue. She suggests bringing it up with the employees.

Pinciario thanks Spinale for his response to questions on invoices.

Correspondence

Motion made by Selectman Baumgardner and seconded by Selectman Traynor to file correspondence. Vote (3:0)

Old Business

River Rd tentative meeting on July 14th with MassDot in Arlington District 4 at 1:30PM-3:30PM.

Waiting for response from light commissioners on meeting with BOS.

New Business

Finance Directors Report

Haven't heard anything on Lion's Club sign lease. After the end of June, they can't use it. If nothing comes in by Thursday a letter needs to be sent to them. FEMA has completed all returns for money related to rain event for emergency response for Sewer \$4000, Highway \$7000, COA 75% of \$5000. No state money is expected. Request from Planning Board to transfer money to replace a laptop computer. Computer budget was cut and the town can only replace 2 computers. Pat True thought the transfer would be a good way to replace the laptop; Business manager interview is 6PM on Wednesday. Finance directors were only asked to interview one candidate instead of the initial candidates as expected. McLeod says she did not get any resumes, requested them, but she has not heard back. Baumgardner said he was at the meeting, and he felt they were ready to hire at that meeting. MVPC indicates town center project is on the preliminary TIP for 2013.

Selectmen's Appointments

Recommendation is to hold Cultural Council, Conservation Commission, Rent Control Board. List received from Board of Appeals with the recommendation of appointments of Arthur Amirault to expire 2012, Gordon Broz alternate., Ron Dandurant to expire 2013, Josh Jackson to expire 2013, Kathleen Walker member to expire 2012, Maria Deleo member to expire 2012, Joe Moran to expire 2011, alternate Bob Sinibaldi; hold on Board of Registrar; Capital Planning Comm. as submitted, Janet Bruno Patty Dillon (Fin Comm Rep.), Edward Madden, Sandra Venner, Carol Traynor (Selectmen Rep.); hold on Conservation Comm. to confirm terms; COA Carol Ranshaw, Colleen Ranshaw-Fiorello, Mary Cheney; hold Cultural Council; hold Open Space; hold Historical Comm.. Police as submitted: James A. Flynn, Chief of Police; Eric M. Shears, Sergeant; *Patrolmen*: Richard P. Holcroft, Stephen M. Ringuette, Daniel A. Ross, Charles W. Sciacca, David J. Vance; *Reserve Police Officers*: Stephen E. Beaulieu, Jeffrey D. Boisvert, Lori D. Buttry, Edward A. Cardone, Jr., Michael A. D' Angelo, Anthony Deangelo, Benjamin Douglas, Arthur Evans, Paul M. Hogg, Andrew G. Hosman, Chad L. Larson, Michael R. McGrath, James T. Mikson, Jonathan Morrill, Brian Peavey, Sr., David Riley, Stephen A. Ringuette, James M. Seymour, Edward Syvinski, Adam E. White; *Fire/Police Signal Operator*: Bonnie J. Bishop, Mark E. Sayers, Kathy A. Spencer; *Reserve Fire/Police Signal Operator*: Lori D. Buttry, Andrew Hosman, Shara Judson, Jennifer Marden, Michael O. McLeier, Brian W. Peavey, Jr., Stephen A. Ringuette; *Matrons*: Bonnie J. Bishop, Lori D. Buttry, Annette Hagopian, Shara Judson, Jennifer Marden, Kathy A. Spencer. Animal Control Officer Lisa young Carey; Conditional Inspector Bob Sinibaldi. CABLE ACCESS OPERATOR Chris Liquori, DPW DIRECTOR Richard Spinale, EMERGENCY MANAGEMENT DIRECTOR Ralph Spencer, FINANCE DIRECTOR & TREASURER Carol McLeod, HIGHWAY FOREMAN Thomas Barry PLUMBING & GAS INSPECTOR Ronald Caruso, ASST. PLUMBING & GAS INSPECTOR Everett Mitchell, SELECTMEN'S SECRETARY Jennifer Penney, TAX COLLECTOR Geraldine Gozycki TOWN ACCOUNTANT Anne Jim, TOWN COUNSEL Ashod Amirian, TOWN NURSE Eileen Stepanian VETERAN'S AGENT Kevin Hunt, WIRING INSPECTOR William Nutter, ALTERNATE WIRING INSPECTOR Peter Murphy.

Motion made by Selectman Baumgardner and seconded by Selectman Traynor to make appointments as read by chairman. Vote (3:0)

Motion made by Selectman Baumgardner and seconded by Selectman Traynor for appropriation transfer from Planning Board salary to Planning Board expense in the amount of \$800. Vote (3:0) Board reviewed Pat True's rationale for laptop replacement.

Request to carryover 40 hours vacation time to FY2011 from Deb Ketchen. Employees can carry over one week without permission.

Motion made by Selectman Baumgardner and seconded by Selectman Traynor to approve Deb Ketchen's request. Vote (3:0)

Request from Joyce Clohecy to carry over 40.5 hours to FY2011.

Baumgardner would like to have a policy that you can only carry over a week. He feels it's expected that carryover gets approved. Baumgardner says the town will be paying for that vacation time at a higher rate as well. McLeod recommends starting with putting a memo out to employees. These requests are over and above what they can automatically carry over-1 week. McLeod agrees it's a liability. He would like to encourage people to take their vacations.

Motion made by Selectman Baumgardner and seconded by Selectman Traynor to approve Joyce Clohecy's request. Vote (3:0)

Motion made by Selectman Baumgardner and seconded by Selectman Traynor to approve Gerry Gozycki's request to carry over 18 hours vacation to FY2011. Vote (3:0)

Pat True's letter regarding new open meeting law.

Motion made by Selectman Baumgardner and seconded by Selectman Traynor to close agenda at noon on Wednesday prior to meeting effective with next meeting. Vote (3:0)

Jeanne Geiger Crisis Ctr. request to hang banner at fire station Sept 17th to Oct 18th.

Motion made by Selectman Baumgardner and seconded by Selectman Traynor to approve request. Vote (3:0)

Motion made by Selectman Baumgardner and seconded by Selectman Traynor to approve vacation time for Jennifer Penney. Vote (3:0)

Denis Nadeau will be on vacation July 9-21; Deb Weinhold on vacation July 6-9. They ask about coverage McLeod will check with Carolyn Kelly for coverage in inspectional services while Deb is on vacation.

Motion made by Selectman Baumgardner and seconded by Selectman Traynor to go into executive session at 8:29PM for contract negotiations and personnel matters. The board will come out only to adjourn. Vote (3:0)

Motion made by Selectman Baumgardner and seconded by Selectman Traynor to come out of executive session and adjourn at 9:08PM. Vote (3:0)

_____/_____/2010
Carol A. Traynor