



**BOARD OF SELECTMEN**  
**Selectmen's Meeting Minutes**  
**05/10/10**

Present: Rick Pinciario, Carol Traynor, Earl Baumgardner  
Others: Carol McLeod, Thomas Nucci  
Minutes by: J. Penney

**Call To Order at Sweetsir School**

Selectman Baumgardner called meeting to order at 6:00 PM.

**Approve Agenda**

Motion made by Selectman Pinciario and seconded by Selectman Traynor to approve agenda as submitted. Vote (3:0)

**Reorganization of Board of Selectmen**

Motion made by Chairman Baumgardner and seconded by Selectman Traynor to nominate Rick Pinciario as chairman. Vote (3:0)

Motion made by Chairman Pinciario and seconded by Selectman Baumgardner to nominate Carol Traynor as clerk. Vote (3:0)

Baumgardner suggests he run the meeting as the agenda items may be unfamiliar to Pinciario.

**Appointments**

**Carolyn Kelly**

Discusses retiring and the desire to stay on per diem. Kelly describes various duties she performs currently. Kelly says ideally she would like 4 hours a day 4 days a week. She's been secretary for sewer but phone calls were never forwarded to town hall says Carol Traynor. She has also been helping out in Inspectional Services. She is giving sewer around 16 hours now. Traynor would like to see a list of Kelly's priorities in those 16 hours would be. Kelly has a description of how to do various tasks. She will prepare a list of her duties in the next day or so. The selectmen will review for next meeting.

**Sgt. Eric Shears**

Union St. Ext parking-Sgt. Shears, reps from Merrimac baseball, softball

Shears presents existing situation with handout. Proposed new parking situation after talking to Donaghue school principle and reps from baseball/softball they would create an event policy with barricades parking would be allowed in existing parking lots and along the wooden guardrail. Put road closed sign ahead on locust St. and add perm no parking signs after the ext on locust. Shears says they can be simple signs/cones as temporary signage. Shears asks who would purchase and keep the signs. Ok to put handicap additional handicap. They will put a road closed sign at the end of Locust St. They will coordinate what groups will be putting out signage. Baumgardner asks if they will buy signs and baseball and softball both say they don't mind purchasing. Shears will work with the sports groups to obtain the signs and put handicapped spot. They will come up with a place to be stored.

Requests from Merrimac baseball assignment requests should go to park and rec only not selectmen.

**Correspondence**

Motion made by Selectman Pinciario and seconded by Selectman Traynor to file correspondence. Vote (3:0)

**New Business**

GASB actuarial study recommendation from Carol McLeod.

Motion made by Selectman Pinciario and seconded by Selectman Traynor to accept McLeod's recommendation of USI Consulting for actuarial study in the amount of \$3900. Vote (3:0)

Pinciario confirms quote/hourly rate.

Contract for New England medical billing

Motion made by Selectman Pinciario and seconded by Selectman Traynor to accept contracts and authorize the chair to sign. Vote (3:0)

Pinciario notes transferring of personal information Spencer will meet with the person we're using now.

Application for entertainment license for moose lodge

Motion made by Selectman Pinciario and seconded by Selectman Traynor to approve entertainment license for Moose Lodge. Vote (3:0)

The license would cover anyone renting the function hall as well.

Drainlayers license-Return to Carolyn Kelly Need updated continuation certificate of the bond.

Request from cemetery trustees for approval of paving at Locust Grove Cemetery.

Motion made by Selectman Pinciario and seconded by Selectman Traynor to approve recommendation from cemetery trustees for Walker Paving and motion for chair to sign on behalf of the board. Vote (3:0)

Cub Scout request for use of Carey Park for Raingutter Regatta on 6/6.

Motion made by Selectman Pinciario and seconded by Selectman Traynor to approve request contingent on filling out property use form. Vote (3:0)

Carol McLeod is going to MVPC regionalization meeting.

Request to have John Deere loader repaired.

Motion made by Selectman Pinciario and seconded by Selectman Traynor to approve request. Vote (3:0)

Motion made to accept bid recommendation for Donaghue roof repair for Caruso Construction in the amount of \$47,474.00. Vote (3:0)

### **Finance Director's Report**

Money from FHWA came in. nothing new on River Rd. Town center meeting went well with mass dot. Water main replacement will not be part of the project as the state will not pay for it. The BOS would have to decide to do it on their own. There may or may not be a full depth reclamation. Contract is with traffic solutions and he has an agreement to transfer the project to his new company and a letter of assurance that the price is the same.

Sign lease ash says send the license/lease and he will make the modifications and send to Atty. Phil Parry. Harriet Stanley's update is that she is confident 4% will be cut in local aid this year. FY2012 she feels will be worse than FY2011.

Baumgardner acknowledges resident from Emery St. and discusses curb placement at 22 Emery St.. Resident would like to get together with DPW and selectmen. Traynor would like to talk to Rick Spinale and Tom Barry and also view the area. Baumgardner would also like to take a look at it with Rick Spinale and Tom Barry. I will let Emery St. resident know when the selectmen will view the area.

Motion made by Selectman Pinciario and seconded by Selectman Traynor to go into exec at 7:10 PM for personnel matter. Vote (3:0)

Motion made by Selectman Pinciario and seconded by Selectman Traynor to come out of executive session at 7:21PM. Vote (3:0)

Laura Mailman submitted request for vacation time.

Motion made by Selectman Pinciario and seconded by Selectman Traynor to grant time off to Laura Mailman. Vote (3:0)

Motion made by Selectman Pinciario and seconded by Selectman Traynor to adjourn at 7:22PM. Vote (3:0)

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Ricky J. Pinciario