

PLANNING BOARD, APRIL 20, 2010

CALL TO ORDER: Chairman Raymond Gingras called the meeting to order at 7:40 PM

ATTENDANCE: Chairman Gingras, Vice Chairman Sandra Venner, Members Ronald Barnes and Dennis Brodie attending. Member John Thomas arrived at 7:50 PM

APPROVAL OF MINUTES: Motion: To waive the reading of the minutes of March 23, 2010 and approved as presented. **Vote: 4 Yes/ 0 No. Motion approved.**

OLD BUSINESS: (Taken out of agenda order)

- A. Town Meeting:** Member Ron Barnes will contact Mark Kelly to have him attend the Town Meeting to answer any questions regarding the proposed amendments to the Earth Removal By-law. Chairman Gingras or Vice Chairman Venner will present the amendments.
- B. Housing Production Plan Update:** Vice Chairman Venner presented the board with copies of the draft of the Housing Plan and reported on the public forum held on April 8th at the Library. The presentation by Mike Parquette, MVPC will be placed on the Town Website on the Affordable Housing Trust page.
- C. Materials for 118 East Main St/Cyprus Design:** The Clerk received new pre- conceptual drawings, (See minutes of 3/3/10 & 2/2/10), for this project. The new proposal eliminates the commercial element showing the development as over 55 residential only. The applicant wanted the board to have these drawing ahead of the May 4th meeting which they will be attending. Board members are still concerned with the density shown and the placement and amount of open space. The clerk will contact Attorney Newhouse to see if it would be possible to have illustrations and plans of other projects Cyprus Design has done in order for the board to get a sense of the appearance of such a project, for the next meeting.

CORRESPONDENCE:

A. Warrants:

1. Payroll: Motion: To approve a payroll warrant in the amount of \$220.25 for Clerk Patricia True. **Vote: 5 Yes / 0 No. Motion approved.**

2. Legal Ads: Motion: To approve a warrant in the amount of \$247.00 to the Eagle Tribune Publishing Company for legal ads for the Zoning By-law amendment hearing. **Vote 5 Yes / 0 No. Motion approved.**

3. Server Bill: The board discussed the decision of the Accountant to bill each board and department for, \$55.93, an equal share of the cost to replace the power supply for the Town Hall Server. Members questioned if other sources for paying this bill had been investigated for example a Finance Committee transfer or a Town Hall account. **Motion:** To deny approval of payment of the \$55.93 from Planning Board Expense. **Vote 2 Yes / 3 No. Motion Fails.** **Motion:** To approve the \$55.93 payment from board funds toward the cost of the server power supply. **Vote: 2 Yes/ 3 No Motion Fails.** The Accountant and Finance Director will be contacted to request a memo detailing why other funding sources were not

considered, if considered why not utilized and how the figure owed was determined. The board will revisit the payment request when this memo is received.

B. Communications, Notices & Announcements:

1. Notices/ Surrounding Towns

Notices from Haverhill and West Newbury was viewed, no action was taken.

2. Chairman's last meeting. Members expressed good wishes and thanked long time Member and current Chairman Raymond Gingras for his service to the Board over the past decade. Chairman Gingras will leave the board after the May 3rd Annual Town Election. His expertise and dedication will be missed by all.

ADJOURNMENT: 8:35 pm