



Merrimac Municipal Light Department

10 West Main Street
Merrimac, Massachusetts
Telephone: (978) 346-8311
Fax: (978) 346-8312

REQUEST FOR ELECTRIC SERVICE

Date _____

Authorization # _____

Address _____

Lot# _____

Pole# _____

Please Check One of the Following

Temporary Service _____ Service Fee _____ Date Fee Paid _____

Permanent Service _____

Service Upgrade _____ Upgrade From _____ Amp Service to _____ Amp Service

Type of Heat: Electric _____ Natural or Propane Gas _____ Oil _____

How will you Heat Hot Water: Electric _____ Natural or Propane Gas _____ Oil _____

Service will be Overhead _____ Underground _____

Number of Meters to be installed at this location _____

Owners Name _____ Tel #: _____

Billing Address _____

Electrician Name and License # _____

Tel #: _____

General Contractor Name _____

Address _____ Tel #: _____

Please be aware of, and use MMLD specifications. Upon completion of this form MMLD will issue a meter location. Upon approval from Wiring Inspector and payment of any related fees MMLD will connect service.



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Service Location Policy

Instructions to all electricians for new or upgrade of existing electric service.

- 1) Electrician is responsible to contact the MMLD's office to request a Utility Authorization Number ("UAN") prior to applying for an electric wiring permit. The UAN will be provided once the MMLD receives the completed Request for Electric Service Form. Only then an UAN will be given.
- 2) MMLD will assign the UAN for the electrician to record on Electrical Permit ("EP"). The Town Wire Inspector will not issue an EP unless the UAN has been provided by the MMLD.
- 3) MMLD will determine meter location and will tag building for electric service upgrades and new services. To determine the location for a temporary service, it may be necessary for the electrician to meet with a representative from MMLD at the building site.
- 4) Upon completion of the service installation, by the electrician, complete payment to MMLD and approval of the Wiring inspector, MMLD shall make the final connections to energize the electric service. A final connection and meter installation can only be scheduled once the MMLD receives the approval from the Wire Inspector. The service connection needs to be scheduled by contacting the MMLD office. The date and time will be agreed on for such connection and electrician, or his/her designee, will be required to be present at the premise for this final connection. MMLD will not be making connections and installing meters on the same day the office is contacted as the work schedule for that day is done before the work day starts.

Policy Change

Approved by the Board of Light Commissioner on 5/14/2013

The Merrimac Board of Light Commissioners voted unanimously to accept the new revisions of the Merrimac Light Department Terms and Conditions.

Effective immediately, MMLD will bill labor and materials required for Permanent Service connections and some Temporary Service connections at the actual cost and not at a predetermined fixed cost. Once an application is received in the office, the MMLD will go to the job site and prepare an estimate for the job.

See the MMLD "Terms and Conditions" for the complete revision.

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SCHEDULE OF CHARGES

Permanent Service Connection Fee:

At Actual Cost

Based on service size and length of service the MMLD will determine the cable size to be used for the installation. The MMLD will also advise if home owner or contractor needs to do necessary tree trimming before service is installed. Service will not be installed until conditions are suitable for installation.

Services in which licensed electrician installed temporary connectors and also need the meter socket to be resealed will have a fee of **\$185**. This fee will need to be paid by electrician, home or business owner.

Temporary Service Connection Fee:

\$200.00

The Temporary Service Connection fee will be required in advance and applies to services within 150 feet of the service drop. Longer temporary services will be billed at actual cost.

Disconnect/Reconnect Fee:

\$250.00

It is recommended for any electrical work being done, by a licensed electrician, between the Service Wire (wire from utility to the house) and the Electric Meter Socket, to be performed on de-energized conductors. If the electrician chooses to do the work on energized conductors and there is a problem that required the MMLD to respond to the location as a result of this work then the electrician, home or business owner will be responsible for the costs incurred by the MMLD. For scheduled disconnect & reconnect services the MMLD crews will de-energize the service for work to be performed. Once work is completed, the Wiring Inspector will need to be contacted, by person responsible for the job to inspect the work and give the ok to the MMLD prior to the service getting reenergized.

Meter Testing

The MMLD will conduct an initial investigation to determine if the electric meter appears to have any issues. If the MMLD determines that the meter is registering correctly and the customer still persists on getting the meter tested then the MMLD will obtain a quote from a Meter Testing Facility. Customer will have to put a deposit of \$100 to have this meter be sent out for testing. If the meter testing results indicate that the meter is registering energy correctly then the Customer will be liable for the costs incurred in having the meter tested. Deposit will be applied towards payment. If the meter is not registering correctly then the MMLD will absorb the costs of meter testing, give the customer the \$100 deposit and determine how customer can be reimbursed for the meter erroneous registration in accordance with the Department of Public Utilities (DPU) regulations.

Primary Line Extensions



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Any customer related work involving primary line extensions will be billed at actual construction costs. Contractor needs to contact the MMLD to discuss project and details. Complete Payment needs to be received prior to energizing.

Returned Checks

Subject to a service/handling charge of: \$25.00

Non-Payment reconnect charge:

During normal business hours: \$50.00

***The department no longer restores power for non-payment after normal business hours.**

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